



City of Rockwall  
The New Horizon

SIGN PERMIT APPLICATION  
CITY OF ROCKWALL  
CODE ENFORCEMENT DEPARTMENT  
972-771-7708

**SIGN PERMIT NUMBER - SGN** \_\_\_\_\_



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The New Horizon

NAME OF BUSINESS: \_\_\_\_\_ PHONE \_\_\_\_\_ SIGN VALUE \$ \_\_\_\_\_

BUSINESS ADDRESS: \_\_\_\_\_ CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

SIGN CONTRACTOR: \_\_\_\_\_ PHONE # \_\_\_\_\_

CONTRACTOR ADDRESS: \_\_\_\_\_ CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

**INFORMATION REQUIRED WITH THIS APPLICATION:**

**2 SITE PLANS AND 2 SETS OF DRAWINGS (to scale, showing exact wording, symbols, logo, etc.) SHOW LOCATION OF ALL EXISTING AND/OR NEW SIGNS (i.e. on property, building etc.), ALL STREETS, INTERSECTIONS AND ADJACENT PROPERTIES**

**WALL SIGN: NUMBER OF WALL SIGNS REQUESTED** \_\_\_\_\_

SIGN 1: HEIGHT \_\_\_\_\_ LENGTH \_\_\_\_\_ TOTAL SQUARE FEET \_\_\_\_\_

SIGN 2: HEIGHT \_\_\_\_\_ LENGTH \_\_\_\_\_ TOTAL SQUARE FEET \_\_\_\_\_

SIGN 3: HEIGHT \_\_\_\_\_ LENGTH \_\_\_\_\_ TOTAL SQUARE FEET \_\_\_\_\_

**(ADDITIONAL WALL SIGNS CAN BE LISTED ON BACK OF PERMIT APPLICATION)**

Total Sq. Footage of Bldg Facade where Signs will be attached \_\_\_\_\_ Façade Height \_\_\_\_\_ Facade Width \_\_\_\_\_

Is there any existing signage? Yes \_\_\_\_\_ No \_\_\_\_\_ If so, square footage of existing Signage to remain \_\_\_\_\_

**MONUMENT SIGN: NUMBER OF MONUMENT SIGNS REQUESTED** \_\_\_\_\_

SIGN 1: HEIGHT \_\_\_\_\_ LENGTH \_\_\_\_\_ TOTAL SQUARE FEET \_\_\_\_\_

SIGN 2: HEIGHT \_\_\_\_\_ LENGTH \_\_\_\_\_ TOTAL SQUARE FEET \_\_\_\_\_

SIGN 3: HEIGHT \_\_\_\_\_ LENGTH \_\_\_\_\_ TOTAL SQUARE FEET \_\_\_\_\_

**(Monument signs require 1' masonry base, 6" masonry sides and 6" masonry cap...masonry must match building)**

**Maximum allowable height - 7' Maximum width of 14' Maximum square footage - 98 square feet**

**Total sign area cannot exceed 60 square feet.**

**(ADDITIONAL MONUMENT SIGNS CAN BE LISTED ON BACK OF PERMIT APPLICATION)**

**POLE SIGN: NUMBER OF POLE SIGNS REQUESTED** \_\_\_\_\_

SIGN 1: OVERALL HEIGHT \_\_\_\_\_ (Max height 40' for gas, food or lodging on I-30, 30' max height for other I-30 signs) (Max height 20' for all other areas as allowed)

SIGN FACE HEIGHT (INCLUDING FRAME) \_\_\_\_\_ SIGN FACE WIDTH \_\_\_\_\_ SIGN FACE SQUARE FOOTAGE \_\_\_\_\_

We require Engineer's Sealed drawings on all pole signs. All easements, right-of-way and sign locations must be staked and identified by applicant before permit can be issued. To ensure that easements and right-of-way are not being encroached, the City of Rockwall Engineering Department will inspect and approve locations before any installation of pole signs can occur.

SIGN MATERIALS: \_\_\_\_\_

I HEREBY CERTIFY THE FOREGOING TO BE CORRECT TO THE BEST OF MY KNOWLEDGE. I ALSO AGREE THE SAID WORK WILL BE DONE IN COMPLIANCE WITH THE INFORMATION HEREIN SET FORTH AND IN COMPLIANCE WITH THE CITY OF ROCKWALL CODES REGULATING SIGN REQUIREMENTS. I FURTHER UNDERSTAND IF THE SIGN IS INSTALLED INCORRECTLY I SHALL BE REQUIRED TO REMOVE AND REPLACE IT OR A CITATION WILL BE ISSUED.

PRINT NAME: \_\_\_\_\_

APPLICANT SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_ BY: \_\_\_\_\_ DATE: \_\_\_\_\_

PLANNING DEPT. APPROVAL BY: \_\_\_\_\_ DATE: \_\_\_\_\_ VARIANCE REQUIRED: YES \_\_\_\_\_ NO \_\_\_\_\_

COMMENTS:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_