

## Engineering Administrative Fee Schedule

### **Required Fees:**

A fee memo will be prepared by the City Engineer. The fee memo will note the engineering inspection fees, roadway impact fee, siren fee, any pro rata fees, and water and wastewater impact fees along with any other engineering or project fees associated with the project as determined by the City Engineer. The engineering inspection fees shall be paid prior to the Pre-Construction Meeting. The remainder of fees will be assessed at the Building Permit.

### **Engineering Inspection Fee:**

An engineering fee of **two percent (2%)** of the **actual contract construction costs** of city improvements and detention facilities shall be established. The fee shall be based on a percentage of the estimated construction cost of public improvements and other construction cost as listed below. The fee shall be due and payable prior to Engineering plan release, scheduling of the required Pre-Construction Meeting and start of construction.

The Design Engineer or contractor for the project shall submit a breakdown of the below noted quantities and associated construction costs. If estimated quantity amounts and construction costs are to be used, then they are to have the seal and the signature of the Design Engineer. Prior to final acceptance by the City, the actual unit quantity and unit costs will be furnished to the City and the fee will be adjusted accordingly. All quantity submittals shall be formatted to include the established contract unit quantity and unit price amounts.

**Paving** – Pavement and/or pavement improvements including sidewalks and barrier free ramps that are located within the defined right-of-ways of the project. Fire Lane breakdown shall be provided however it will not be included in the Engineering Inspection Fee calculation.

**Water Lines and associated fixtures** – Public improvements located with defined easements or right-of-ways of the project.

**Sanitary Sewer lines and associated fixtures** – Public improvements located within defined easements or right-of-ways locations of the project.

**Storm Sewers, Drainage Structures and Detention/Retention Ponds** – Including the associated fixtures, which are located within the defined easements or right-of-ways of the project.

**Hardscape** – Include the cost of all screening walls, fencing and associated fixtures.

**Projected - Laboratory Control Testing Cost for Paving and Utilities.** (Concrete and Geotechnical Tests).