

# OFFICE OF THE FIRE MARSHAL

## ATTENTION CONTRACTORS

EFFECTIVE AUGUST 2, 2010

### **FIRE ALARM**

#### **PLAN SUBMITTAL NEEDED FOR THE FOLLOWING:**

- New System Installs
- Addition or modification to initiation devices (such as smoke, heat, pulls and water flow switches)
- Panel Replacement (requires acceptance test)
- Addition of Power Supply or Panel of any type

Minor fire alarm system modifications (such as adding horn/strobe for fire sprinkler monitoring or expanded notification coverage) do not require plan submittal.

**Work not requiring plans submittal:** Contractors shall install a white service tag indicating location (i.e. Suite #) and scope of work (i.e. "Added horn/strobe").

### **FIRE SPRINKLER**

#### **PLAN SUBMITTAL NEEDED FOR THE FOLLOWING:**

- New System Installs
- System modification of 20 or more heads (hydro required)
- Special situations (Such as water curtains, FDC modifications, riser modifications)

Minor fire sprinkler system modifications (such as adding fewer than 20 heads) do not require plan submittal.

**Work not requiring plans submittal:** Contractors shall install a white service tag indicating location (i.e. Suite #) and scope of work.

#### **ALL OTHER PERMIT TYPES:**

- Plans and acceptance testing required as indicated on permit requirements.

**Any questions please contact our office 972-771-7770**