



City of Rockwall

VOLUNTEER RECRUIT / FIRE FIGHTER FIRE DEPARTMENT

Grade: N/A
FLSA: NE

Under the direction of the Fire Chief, position will perform fire fighting duties, rescue operations, hazardous material mitigation, preventative maintenance of fire apparatus, and other duties assigned. Adhere to the Fire Department and City of Rockwall rules, regulations, policies, procedures, standard operating procedures, and values of the Department. Perform other related work as required.

EXAMPLE OF ESSENTIAL JOB FUNCTIONS

- Respond to fire calls, rescue calls, medical, hazardous material calls and other emergency calls.
- Perform fire suppression functions including firefighting, rescue operations, deploying and operating hose, ventilating roofs, performing salvage work after fires, pre-fire planning, participates in hazardous materials mitigation response, and other related tasks associated with fire suppression, rescue operations and hazardous material response.
- Administer emergency medical services to injured persons if needed.
- Performs operational readiness evaluation on the fire apparatus to ensure it is fully prepared and functional at all times, inventories equipment and tools, to include the drive train, brakes, lights, fire pump, tires, radios, SCBA operational checks and all fluid levels upon reporting for duty.
- Prepares and submits fire reports, daily, weekly, and monthly maintenance check reports, daily check sheet logs, etc.
- Perform minor equipment maintenance on apparatus and general cleaning of apparatus and station quarters.
- Participate in fire training classes and drills.
- Study technical materials on equipment operation, fire suppression, and fire prevention, to improve or maintain an effective level of performance.
- Study street maps to learn the district assigned as necessary and studies building pre-plans.
- Able to read, write, good communication skills, mathematical skills to figure pressure and friction loss, hear, smell and see well.
- Work in an out-of-door environment subject to extreme temperatures, inclement weather, with intermittent exposure to dust, fumes, loud noise intensity, as well as be able to work with fatalities or serious injured people.
- Maintain acceptable physical fitness level, including normal hearing and binocular acuity correctable to 20/40 (20/100 uncorrected) with a slight degree of color blindness allowed (subject to review), and lack any eye condition that results in inability to safely perform essential job functions.
- Maintain physical activity over prolonged periods of time including standing attacking a fire, walking, kneeling, stooping in awkward positions, and/or moving/lifting over head and lifting heavy objects up to 185 pounds.



City of Rockwall

VOLUNTEER RECRUIT / FIRE FIGHTER FIRE DEPARTMENT

Grade: N/A
FLSA: NE

- Communicate courteously and effectively with other city employees, officials, and the public.
- Informs supervisor of all work activities and reports any public inquiries or complaints, informs supervisor of any equipment in need of repair and of all public injuries or accidents.
- Adheres to personnel, departmental, safety policies and standard operation guidelines of the city and department.
- Performs other duties as assigned by the Fire Chief or other officer of the department.
- Required to report for work punctually, work all scheduled hours, and any required overtime as deemed necessary. Must maintain a physical condition and standards necessary for the proper performance of duties, with or without accommodation.

MARGINAL FUNCTIONS

- Ability to learn the laws, statutes, ordinances, codes, standards, rules and regulations pertaining to fire service, prevention and investigation, and Haz-Mat response.
- Ability to learn knowledge needed for report and record maintenance principles and practices.
- Skill in the care and safe operation of a variety of fire equipment.
- Skill in oral communications for effective expression of concepts and instruction.
- Ability to analyze situations quickly and objectively.
- Ability to maintain composure under emergency situations.
- Ability to work effectively under stressful conditions.

(Note: The examples of essential functions as listed in this class specification are not necessarily descriptive of any one position in the class. The omission of an essential function does not preclude management from assigning specific duties not listed herein if such functions are a logical assignment to the position.)

REQUIREMENTS

A. Training and Experience:

Must be at least 18 years of age, possess a High School Diploma or G.E.D, be a Citizen of the United States of America or a lawful permanent resident. Must have the ability to complete and pass the department's Physical Agility Test. It is also necessary for the person to be a current resident of the City of Rockwall or a resident of Rockwall County at the department discretion of the oral review board, for at least six months.



City of Rockwall

VOLUNTEER RECRUIT / FIRE FIGHTER FIRE DEPARTMENT

Grade: N/A
FLSA: NE

Must not have any felony convictions and must not have any convictions of Class 'A' or 'B' misdemeanor which are considered to be a crime against person, drug related, or a crime of moral turpitude. Some crimes as listed in Class 'A' or 'B' misdemeanor may not disqualify an applicant if the conviction is over three years old and no DWI convictions in the last five years.

B. Knowledge, Skills, and Abilities:

- Ability to learn the thorough knowledge of the laws, statutes, ordinances, codes, standards, rules and regulations pertaining to fire service, prevention and Haz-Mat response.
- Skill in the care and safe operation of a variety of fire service emergency equipment.
- Skill in oral, written, communications for effective expression of concepts and instruction.
- Ability to analyze situations quickly and objectively.
- Ability to do mathematical problems related to friction loss, nozzle pressure, gallons per minute flow.
- Ability to determine proper courses of action within the established framework of policies and procedures.
- Ability to maintain composure under emergency situations.
- Ability to work effectively under stressful conditions.
- Must be able to obtain knowledge of fire fighting, rescue and hazardous material duties and operations.
- Must be able to obtain thorough knowledge of friction loss and proper pressure for various hose layouts, nozzles, and appliances used by the department.
- Must be acquainted with the physical conditions, street names, block numbers, locations of fire hydrant, and other matters affecting response to emergency incidents.
- Maintain physical condition appropriate to the performance of assigned duties and responsibilities, which may include the following:
 - Fire suppression activities;
 - Running, walking, crouching or crawling during emergency operations; and
 - Moving equipment and injured/deceased persons
 - Climbing stairs/ladders;
 - Walking, standing or sitting for extended periods of time;
 - Performing life-saving and rescue procedures; and
 - Operating assigned equipment.
- Effectively deal with personal danger, which may include exposure to:
 - Hazardous chemicals and materials;



City of Rockwall

VOLUNTEER RECRUIT / FIRE FIGHTER FIRE DEPARTMENT

Grade: N/A
FLSA: NE

-
- Fumes and smoke;
 - Intense heat;
 - Electrical hazards;
 - Confined or high work places;
 - Dangerous animals;

 - Extremely loud noises;
 - Hazards of emergency driving;
 - Hazards associated with traffic control and working in and near traffic; and
 - Natural and man-made disasters.

C. Physical requirements:

- Tasks involve physical effort, i.e., standing and walking, or lifting (185 pounds); or minimal dexterity in the use of fingers, limbs, or body in the operation of shop or office equipment.
- Tasks involve frequent walking, standing; some lifting, lifting above head and carrying of moderate weight (12-20 pounds) and/or the operation of vehicles, office, shop, or hand tools in which manipulative skills and hand-eye coordination are important ingredients of safe and/or productive operations.
- Tasks may involve regular and at times sustained, performance of heavier physical tasks such as walking over rough or uneven surfaces, bending, stooping, working in confined spaces, and lifting, lifting above head or carrying moderately heavy (20-50 pounds) items and occasionally very heavy (100 pounds or over) items.

D. Environmental requirements:

- Tasks may be routinely performed without exposure to adverse environmental conditions (e.g. dirt, cold, rain, and fumes).
- Tasks may require exposure to extreme heat/cold or extreme weather conditions.
- Tasks may require exposure to strong odors and/or smoke.
- Tasks may require exposure to strong and/or toxic chemicals.
- Tasks may require exposure to dust or pollen.

E. Sensory Requirements:

- Tasks require color perception and discrimination.
- Tasks require sound perception and discrimination.
- Tasks require odor perception and discrimination.
- Tasks require depth perception and discrimination.
- Tasks require texture perception and discrimination.



City of Rockwall

VOLUNTEER RECRUIT / FIRE FIGHTER FIRE DEPARTMENT

Grade: N/A
FLSA: NE

-
- Tasks require visual perception and discrimination.
 - Tasks require oral communication ability.

F. Other Requirements:

- Must be in good moral standing.
- Must have a good credit history.
- Must be an able-bodied person, be in good physical condition, and be in good mental health, normal hearing, binocular acuity correctable to 20/40 (20/100 uncorrected) with a slight degree of color blindness allowed (subject to review).
- Must have a valid Texas Drivers License, class B, A, or CDL, or a class C and be able to obtain a class B, A, or CDL within 90 days.
- Must attend a minimum of 25% of all paged emergency calls and a minimum of 50% of all business meetings and training sessions.
- Must have a stable and satisfactory work record.
- A thorough background investigation.
- An oral review board.
- Physical agility test as described in the Department Constitution/ By-Laws Exhibit 'A' and below:
 1. Drag (3) 50 foot sections (150') 1 3/4" charged hose and nozzle for a total of 300 feet around building. Hose will be charged to 100 psi. Maximum Time: 1 minute 30 seconds.
 2. Drag 50 foot section 3" charged hose and nozzle for a total of 100 feet straight line. Maximum Time: Hose will be charged to 100 psi. 0 minutes 20 seconds.
 3. Remove 24' extension ladder from apparatus, carry ladder, set up ladder, fully extend and tie off rope. Maximum Time: 1 minute 25 seconds.
 4. Drag 185 pound dummy 75 feet. Maximum Time: 0 minutes 30 seconds.
 5. Pick up 200 foot of 1 3/4" high rise hose pack and nozzle, carry it up 24 foot extension ladder and back to the ground. Maximum Time: 1 minute 15 seconds.
 6. Carry nozzle and charged 1 3/4" hose up 24 foot extension ladder, lock leg in, lean back while holding nozzle. Maximum Time: Hose will be charged to 100 psi 1 minute 00 seconds.
 7. Climb 24 foot extension ladder, lock leg in, remove hands from ladder and lean back. Maximum Time: 0 minute 30 seconds.
- The applicant must agree to take a pre-admission physical and DOT drug screen. The applicant must pass the drug screen and be suitable for unlimited duties on the physical.
- The applicant must be willing to attend fire training schools and classes for basic firefighting certification. (At the department's expense.)



City of Rockwall

**VOLUNTEER RECRUIT / FIRE FIGHTER
FIRE DEPARTMENT**

Grade: N/A
FLSA: NE

ACKNOWLEDGEMENT

As evidenced by my signature below, I have read my job description and have fully understood my duties and responsibilities related to my employment with the City of Rockwall. I also acknowledge that I am qualified to perform these duties and, with or without reasonable accommodation, can perform the essential functions of this position as described. Further, I understand that if, at any time, I am unclear as to what my job duties and responsibilities are, or what is expected of me, I will notify management immediately to interpret these duties and expectations.

Signature/Approval

Employee

Date

Immediate Supervisor

Date

Department Director/Supervisor

Date