

## Remodel / Finish Out - Commercial Submittal Requirements

### Adopted Construction Codes:

2015 International Building Code and local amendments  
2015 International Fire Code and local amendments  
2015 International Mechanical Code and local amendments  
2015 International Plumbing Code and local amendments  
2015 International Fuel Gas Code and local amendments  
2015 International Energy Conservation Code and local amendments  
2014 National Electrical Code and local amendments

### Permit Requirements

The City of Rockwall currently uses a 'Permit Validation System', which allows the General Contractor to validate (or list) the sub-contractors (plumbing, mechanical, and electrical) on the Building Permit. Licensed Contractor Permits are also available, for other than the validation type permit.

**VERY IMPORTANT:** A building permit or contractor permit will not be accepted if the application is not properly completed.

- Permits must be submitted at the counter or through our online portal. If submitting through the online portal all documents must be electronically uploaded at the time of application. If you choose to submit at the counter, you must provide a digital set on a USB drive. **If food handling or preparation is involved 1 roll set of plans is also required**
- Completed building permit application
- Completed Building plan review checklist (this form)
- Submit via Thumb drive or CD, professionally sealed construction drawings, containing all, architectural, structural, and M.E.P, and project specifications.
- Submit existing and proposed floor plans
- Architectural Barriers Project No. or evidence of TABS review application
- Energy Code plan review (3<sup>rd</sup> party certified)

Will any demo work be done on this project?

- No
- Yes- Applicable Asbestos Survey or Arch/Eng. Certification as required by Senate Bill 509 and the mfr's Material Safety Data Sheets (MSDS) for new construction parts, as applicable (House Bill 1927).

***This form must be completed and turned in with your permit***

Signature\_\_\_\_\_ Date\_\_\_\_\_