

Rockwall Main Street Advisory Board Meeting Minutes
Council Chambers Conference Room, 385 S. Goliad, Rockwall, 75087
Tuesday, June 19, 2018
6:30 PM.

1. **Call to Order:** Daniel Nichols called the meeting to order at 6:32 pm.

Board Members Present: Jeremy Standifer, Claudette Hatfield and Terry Gregory

Absent: Priscylla Bento, Evan Matteson and Sarah Freed

Staff: Bethany Browning, Main Street Manager

2. **Appointment:**

- i. **Appointment with Kenneth and Heather Cullins, owners property located at 304 N. San Jacinto, to discuss a façade reimbursement grant and take necessary action:** The board reviewed the proposal and grant request. The Cullins' presented photos of the property, as well as renderings once work is completed. They asked for a grant reimbursement for the following: repair and replace rotted wood, new roof and paint. The total project cost is \$6,000.00. Claudette made a motion to approve the \$1,000.00 reimbursement as requested. Terry seconded the motion. All were in favor 4-0; motion carried.

3. **Discussion/Action Items:**

- i. **Review and take action on the approval of the May 15, 2018 MSAB Meeting Minutes.** Jeremy made a motion to approve the minutes as written, Daniel seconded. All were in favor of approving the minutes as written; motion passed 4 -0.
- ii. **Hear an update on the sign ordinance, discuss and take any necessary action.** The board reviewed the sign ordinance recommendations. Staff explained she had met with administration regarding the proposed changes and they provided the following direction: obtain an inventory of the existing signs to determine the percentage of those in compliance with proposed changes, determine next steps for property owner engagement. Staff also explained the process may take some time to complete as the inventory of over 100 parcels has to be completed between other tasks. The board will follow up at their August meeting.
- iii. **Hear an update regarding the status of the Downtown Rockwall Association and an update on their event calendar for the remainder of 2018.** Staff reported that the association was undergoing leadership changes and the group planned to nominate and elect new members at their July meeting. The following events were proposed for the remainder of 2018:
- Sidewalk Sale – August 11
 - Late Night Shopping – September 14
 - Beer Stroll – October 6
 - F2F – October 14
 - Scare on the Square – October 27
 - Holiday Open House – November 9
 - Shop Small Saturday – November 24
 - Hometown Christmas – December 1
 - Home Tour – December 7,8

- iv. **Discuss and take necessary action on submissions for the Texas Downtown Association President's Awards.** Daniel discussed the board's recommendations: Ted Cain's Corner Park in Public Improvement category and Farmers Market in the Economic Game Changer category. Staff will begin compiling supporting documentation and submit to the Texas Downtown Association by the July 27th deadline. Awards are announced at the annual conference in November.

4. Main Street Manager's Report: Bethany Browning, Main Street Manager, presented the Manager's Monthly Report.

Adjournment: Meeting adjourned at 7:45 p.m., per motion made by Claudette and seconded by Jeremy. All were in favor of adjourning for the evening.

Minutes prepared by Bethany Browning, Main Street Advisory Board Staff Liaison.

PASSED AND APPROVED BY THE MAIN STREET ADVISORY BOARD OF THE CITY OF ROCKWALL, Texas, this 21st day of August 2018.

Main Street Advisory Board Member: _____

