

REQUEST FOR LOCAL LANDMARK EVALUATION & DESIGNATION

FROM THE HISTORIC PRESERVATION ADVISORY BOARD (HPAB)



**PLANNING &
ZONING
DEPARTMENT**

CITY OF ROCKWALL, TEXAS

1.1 PROPERTY TO BE EVALUATED [PLEASE PRINT]

Address

Subdivision

Lot

Block

HISTORIC DISTRICT [CHECK ONE IF APPLICABLE]

PLANNED DEVELOPMENT 50 (PD-50)

OLD TOWN ROCKWALL HISTORIC DISTRICT

WHAT IS THE CURRENT CONTRIBUTING STATUS?

HIGH

MEDIUM

LOW

NON-CONTRIBUTING

WHAT IS THE CURRENT USE OF THE PROPERTY?

RESIDENTIAL

COMMERCIAL

2.1 PROPERTY OWNER INFORMATION [PLEASE PRINT]

IS THE OWNER THE PRIMARY CONTACT? YES NO

CHECK THIS BOX IF OWNER & APPLICANT ARE THE SAME (IF THIS BOX IS CHECKED IT IS NOT NECESSARY TO FILL OUT SECTION 2.2)

Owner(s) Name

Address

Phone

E-Mail Address

2.2 APPLICANT INFORMATION [PLEASE PRINT]

APPLICANT IS: OWNER TENANT NON-PROFIT RESIDENT

OTHER, SPECIFY:

Applicant(s) Name

Address

Phone

E-Mail Address

3.1 REASON FOR EVALUATION REQUEST [PLEASE PRINT]

PLEASE INDICATE BELOW ANY ADDITIONAL INFORMATION YOU MAY HAVE CONCERNING THE PROPERTY, HISTORY, SIGNIFICANCE, PRESENT CONDITIONS, CURRENT STATUS, CURRENT OR PAST USE(S), ETC. STAFF RECOMMENDS THAT PHOTOGRAPHS OF THE INTERIOR AND EXTERIOR OF THE PROPERTY ARE SUBMITTED WITH THIS APPLICATION.

Staff Use Only

Received By:

Date Received:

Case Number:

Meeting Date:

4.1 OWNER & APPLICANT AFFIDAVIT

I ACKNOWLEDGE THAT I HAVE READ THIS APPLICATION AND THAT ALL INFORMATION CONTAINED HEREIN IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE. FURTHERMORE, I UNDERSTAND THAT IT IS NECESSARY FOR ME OR A REPRESENTATIVE TO BE PRESENT AT A PUBLIC HEARING FOR THIS CASE TO BE APPROVED [ORIGINAL SIGNATURES ARE REQUIRED].

OWNER'S SIGNATURE

APPLICANT'S SIGNATURE

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HISTORIC PRESERVATION ADVISORY BOARD (HPAB)

The Historic Preservation Advisory Board (HPAB) is a seven (7) member board generally consisting of one (1) design professional (e.g. architect, planner, etc.), one (1) member of the Rockwall County Historical Foundation, one (1) general contractor, one (1) property owner with property in the Historic Overlay (HO) District, and three (3) citizens interested in historic preservation that is purposed with providing professional recommendations to the City Council and Planning & Zoning Commission with regards to site plans, building alternatives, and building plans proposed within the Historic Overlay (HO) District, or where applicable. Additionally, the board is responsible for providing recommendations concerning the status of properties within the Historic Overlay (HO) District, or where requested. These designations include: *Landmarked, High Contributing, Medium Contributing, Low Contributing and Non-Contributing.*

For more information concerning the Historic Preservation Advisory Board (HPAB) or to find out how you can sign up to join this board please visit www.rockwall.com/HistoricPreservation.asp or contact a staff member at (972) 771-7745.

REQUEST FOR LOCAL LANDMARK EVALUATION & DESIGNATION

The City Council, upon recommendation by the HPAB and Planning & Zoning Commission, may designate a property as a local landmark through the approval of a zoning ordinance providing the request meets the criteria listed below. When a property has been designated as a local landmark, the site shall bear a medallion on the primary structure identifying it as a historic property.

Note: Properties that are listed as a Recorded Texas Historical Landmark (RTHL), State Archeological Landmark (SAL) or listed on the National Register of Historic Places (NR) shall be designated as recognized local landmarks.

WHAT IS A LOCAL HISTORIC LANDMARKED PROPERTY?

A local historic landmarked property may be a single property or structure inside the city limits that is deemed to have historic value. These properties are not required to be located contiguous to or within an existing historic district. A landmark designation may be achieved if the property meets one of the following criteria:

- 1) The property possesses a significant history, architectural design, or has an archeological or cultural significance;
- 2) The property is associated with events that made a significant contribution to the broad patterns of local, regional, state and/or national history;
- 3) The property is associated with the life of a significant person in the city's past;
- 4) The property embodies a distinctive characteristic of type, period, and/or method of construction;
- 5) The property represents the work of a master designer, builder, and/or craftsman; or
- 6) The property represents an established and familiar visual historical feature of the city.

HOW DO I APPLY FOR LANDMARK DESIGNATION?

To apply for landmark designation completely fill out the attached application form and submit it to the Planning & Zoning Department, which is located on the first (1st) floor of City Hall (385 S. Goliad Street, Rockwall, TX 75087) prior to the application deadline dates listed below. ***There is NO APPLICATION FEE, monetary or otherwise, associated with submitting a request for local landmark evaluation and/or designation.***

WHAT IS THE TIME FRAME FOR ACTION ON A REQUEST FOR LOCAL LANDMARK EVALUATION & DESIGNATION?

The HPAB shall make its recommendation to the Planning & Zoning Commission within a reasonable time period, allowing for deliberations and strict adherence to timeframes required for public hearings. The Planning & Zoning Commission shall schedule a public hearing to be held within 45 days of receiving the board's recommendation.

WHAT HAPPENS AFTER THE BOARD GRANTS LANDMARK DESIGNATION?

Upon designation of a property as a local landmark, the designation should be recorded in the tax records of the city, and added to the city's official zoning maps. Staff will provide additional information concerning the designation and the historic medallion award.

MEETING CALENDAR FOR 2013

The Historic Preservation Advisory Board (HPAB) generally meets the third (3rd) Thursday of each month in the Council Chambers on the second (2nd) floor of City Hall (385 S. Goliad Street, Rockwall, TX 75087) at 6:00 pm. Below are the application deadline and meeting dates for 2013.

Application Deadline Date	HPAB Meeting Date	Application Deadline Date	HPAB Meeting Date
January 4, 2013	January 17, 2013	July 5, 2013	July 18, 2013
February 1, 2013	February 21, 2013	August 2, 2013	August 15, 2013
March 1, 2013	March 21, 2013	September 6, 2013	September 19, 2013
April 5, 2013	April 18, 2013	October 4, 2013	October 17, 2013
May 3, 2013	May 16, 2013	November 1, 2013	November 21, 2013
June 7, 2013	June 20, 2013	December 6, 2013	December 19, 2013
		January 3, 2014	January 16, 2014