

MINUTES

HISTORIC PRESERVATION ADVISORY BOARD MEETING
CITY HALL, 385 SOUTH GOLIAD, ROCKWALL, TEXAS
MAY 20, 2021 IN THE CITY COUNCIL CHAMBERS AT 6:00 PM

2 I. CALL TO ORDER

3
4 Board member Bowlin called the meeting to order at 6:10 PM. Board members present were Carolyn Francisco, Alma McClintock, and Sarah Freed. Absent from the meeting were Board members Tiffany Miller, Brad Adams, and Chairman Jay Odom. Staff members present were Planning and Zoning Director Ryan Miller, Planning and Zoning Manager David Gonzales, Planner Henry Lee, and Planning and Zoning Coordinator Angelica Gamez.

8
9 II. OPEN FORUM

10
11 Board member Bowlin explained how Open Forum is conducted and asked if anyone wished to speak to come forward at this time. There being no one coming forward to speak Chairman Odom closed the open forum.

13
14 III. CONSENT AGENDA

- 15
16 1. Approval of Minutes for the March 18, 2021 Historic Preservation Advisory (HPAB) meeting.

17
18 Board member Freed made a motion to approve the consent agenda. Board member McClintock seconded the motion which passed by a vote of 4-0 with Board Members Adams, Odom, and Miller absent.

19
20
21 IV. DISCUSSION ITEMS

- 22
23 2. Discuss and consider directing staff to proceed with the expansion of the Old Town Rockwall (OTR) Historic District, and take any action necessary.
- 24
25
26 3. Update from Historic Preservation Officer (HPO) regarding historic projects. (RYAN MILLER)

27
28 Planning and Zoning Director Ryan Miller indicated that the only project happening right now was the expansion of the Historic District. He reminded the Board that at the last meeting, staff and the board members met to discuss whether or not there were enough contributing properties to move forward with the expansion. Based on the information gathered, the Board indicated that they did want Staff to move forward with the project. This then led to a memorandum being put together to officially direct Staff to move forward. Mr. Miller explained that there was a letter in their packet that Staff will be sending out to the property owners if approved. The letter will explain what Staff and the Board plan on doing and invites them to an open house to be held at the next meeting. If 51% of the property owners consent then the request will be taken forward and presented to City Council to allocate funding for the surveying of the properties. From there, the ordinance will be rewritten and taken before the Planning and Zoning Commission and once again to City Council.

37
38 Board member Francisco made a motion to approve the process of expanding the Historic District. Board member Freed seconded the motion which passed by a vote of 4-0.

39
40
41 Board member McClintock asked for clarification in regards to the significant properties listed and their background. She also asked about the cost of the project.

42
43 Board member Freed asked how the 51% (number of property owners in favor) came about. She wanted clarification on the process of getting feedback from the owners.

44
45 Board member Bowlin asked for a timeline of when the project would be completed.

46
47 Board Member McClintock asked if, after the surveying, any of the properties could be considered national register.

48 V. ADJOURNMENT

49
50 Board member Bowlin adjourned the meeting at 6:25 PM.

51
52 PASSED AND APPROVED BY THE HISTORICAL PRESERVATION ADVISORY BOARD OF THE CITY OF ROCKWALL, TEXAS, THIS THE
53 18th DAY OF November 2021.

54
55
56
57 
58 _____
59 JAY ODOM, CHAIRMAN

60
61 
62 _____
63 ATTEST: ANGELICA GAMEZ, PLANNING COORDINATOR