



SMALL CELL/NETWORK NODE CHECKLIST

City of Rockwall
Planning and Zoning Department
385 S. Goliad Street
Rockwall, Texas 75087

STAFF USE ONLY

BUILDING PERMIT NO. _____

ACCEPTED BY _____

PLEASE CHECK THE APPROPRIATE BOXES BELOW TO INDICATE CONFORMANCE WITH THE SUBMITTAL REQUIREMENTS AND THE FEES APPLICABLE TO THE REQUEST:

SUBMITTAL REQUIREMENTS

- ☐ BUILDING PERMIT APPLICATION
- ☐ APPLICATION FEE
- ☐ NETWORK NODE CHECKLIST (THIS DOCUMENT)
- ☐ DIMENSIONED CONSTRUCTION AND ENGINEERING DRAWINGS
- ☐ PHOTO SIMULATION/RENDERING OF NETWORK NODE AND/OR POLE
- ☐ GEOGRAPHIC INFORMATION SYSTEMS (GIS) DATA
- ☐ CITY RIGHT-OF-WAY PERMIT

NOTES: THE APPLICATION IS NOT CONSIDERED ACCEPTED BY THE CITY UNTIL ALL THE ITEMS INDICATED ABOVE HAVE BEEN SUBMITTED; HOWEVER, THE RIGHT-OF-WAY APPLICATION MAY BE SUBMITTED PRIOR TO THE ISSUANCE OF A BUILDING PERMIT.

APPLICATION FEES

- ☐ SMALL CELL/NETWORK NODE APPLICATION FEE
 - ☐ X≤5 OR LESS NODES (\$500.00)
 - ☐ X≥6 NODES (\$500.00 + \$250 FOR EACH NODE 6-30)
- ☐ NODE SUPPORT POLE APPLICATION FEE (\$1,000.00/POLE)

ANNUAL FEES

- ☐ NON-CITY OWNED UTILITY POLES (\$250.00 ANNUALLY)
- ☐ CITY OWNED UTILITY POLES (\$250.00/NODE + \$20.00/POLE ANNUALLY)
- ☐ TRANSPORT FACILITY (\$336.00 ANNUALLY)

STAFF USE ONLY:

APPLICATION FEE

\$

ANNUAL FEE

\$

GENERAL INFORMATION

PLEASE REVIEW THE BELOW INFORMATIONAL STATEMENTS AND PROVIDE YOUR INITIALS TO INDICATE YOUR UNDERSTANDING AND CONFORMANCE WITH THE POLICIES AND REQUIREMENTS OF THE CITY OF ROCKWALL.

DESIGN MANUAL AND RIGHT-OF-WAY REQUIREMENTS. I HAVE REVIEWED THE CITY'S DESIGN MANUAL AND CHAPTER 42, TELECOMMUNICATIONS, OF THE MUNICIPAL CODE OF ORDINANCES AND AGREE TO COMPLY WITH ALL APPLICABLE REQUIREMENTS.

REVIEW PERIOD. I UNDERSTAND THAT ALL APPLICATIONS WILL BE REVIEWED FOR CONFORMANCE TO THE APPLICABLE REQUIREMENTS WITHIN 30-DAYS (10-DAYS FOR A TRANSPORT FACILITY) OF RECEIPT.

ANNUAL FEE. I UNDERSTAND THAT ANY ANNUAL RIGHT-OF-WAY RENTAL FEE WILL NEED TO BE SUBMITTED PRIOR TO THE PROJECT BEING APPROVED AND FINALED BY THE CITY. I ALSO UNDERSTAND THIS IS WHEN THE NETWORK NODE LOCATION'S VESTED RIGHTS GO INTO EFFECT.

UTILITIES. I UNDERSTAND THAT PER THE CITY OF ROCKWALL'S ORDINANCES ALL UTILITIES SHALL BE PLACED UNDERGROUND AND ALL NODES AND APPURTENANCES SHALL BE A MINIMUM OF FIVE (5) FEET FROM EXISTING CITY UTILITIES.

APPLICATION CHECK LIST

PLEASE COMPLETE THE FOLLOWING CHECKLIST.

- [1] IN WHICH RIGHT-OF-WAY WILL THE PROPOSED STRUCTURE BE LOCATED? ☐ CITY OF ROCKWALL ☐ TXDOT ☐ PRIVATE PROPERTY

NOTE: IF THIS PROPERTY IS LOCATED WITHIN TXDOT RIGHT-OF-WAY A COPY OF THE PERMIT FROM TXDOT WILL BE REQUIRED PRIOR TO MUNICIPAL REVIEW.

- [2] WHAT WILL THE STRUCTURE BE ATTACHED TO? ☐ NON-CITY OWNED UTILITY POLE ☐ CITY OWNED UTILITY POLE ☐ NEW NODE SUPPORT POLE

- [3] IS A TRAFFIC CONTROL PLAN REQUIRED TO BE PROVIDED? WHAT PAGE? ☐ YES ☐ NO PAGE NO. _____

NOTE: MUST BE SIGN AND SEALED BY A PROFESSION ENGINEER.

- [4] WHAT PAGE ARE THE SCALED AND DIMENSIONED CONSTRUCTION AND ENGINEERING DRAWINGS ON? PAGE NO. _____

NOTE: THE DRAWINGS SHALL SHOW: [1] A SECTIONAL PROFILE OF ROW, [2] ALL PROPOSED NETWORK NODES AND RELATED EQUIPMENT TO BE INSTALLED, AND [3] IDENTIFY ALL EXISTING UTILITIES AND CONFLICTS.

- [5] IF THE NETWORK NODE IS BEING INSTALLED ON AN EXISTING UTILITY POLE, WILL A SEPARATE TRANSPORT FACILITY APPLICATION BE SUBMITTED FOR THE NETWORK NODE(S) ON THIS POLE?

☐ YES ☐ NO ☐ N/A

- [6] IS THE PROPOSED STRUCTURE LOCATED IN THE RIGHT-OF-WAY OF ANY OF THE FOLLOWING DESIGN DISTRICTS?

☐ SOV ☐ IH-30 OV ☐ SH-205 OV ☐ SH-205 BY OV ☐ FM-549 OV ☐ SRO ☐ SH-66 OV ☐ E. SH-66 OV ☐ N. SH-205 OV ☐ NGC OV ☐ HARBOR ☐ DOWNTOWN

- [7] IS THE PROPERTY LOCATED WITHIN THE HISTORIC DISTRICT OR ADJACENT TO/ON A LOCAL LANDMARK PROPERTY?

☐ YES ☐ NO

- [8] IF NECESSARY PLEASE PROVIDE DOCUMENTATION FOR THE UTILITY COMPANY STATING THAT THE PROPOSED NETWORK NODE(S) CAN BE ATTACHED TO THE UTILITY COMPANY'S POLES.

PAGE NO. _____

- [9] IF NECESSARY PLEASE PROVIDE AN AERIAL MAP SHOWING THE LOCATION AND STREET VIEW OF ALL PROPOSED NETWORK NODE(S).

PAGE NO. _____

- [10] IF APPLICABLE PLEASE CERTIFY THAT THE PROPOSED POLE IS 300-FEET FROM OTHER POLES WITH NETWORK NODES. IF THE PROPOSED NETWORK NODE DOES NOT MEET THIS REQUIREMENT PLEASE PROVIDE A LETTER OF EXPLANATION.

☐ YES ☐ NO ☐ N/A

- [11] IS THE PROPERTY LOCATED WITHIN OR ADJACENT TO A RESIDENTIALLY USED OR ZONED PROPERTY?

☐ YES ☐ NO ☐ N/A

- [12] PLEASE PROVIDE THE NAMES OF A CONTACT THAT CAN BE REACHED AT ALL TIME IN THE CASE OF AN EMERGENCY.

PAGE NO. _____

APPLICANT/OWNER

I HEREBY CERTIFY THAT ALL THE INFORMATION SUBMITTED TO THE CITY IS TRUE AND CORRECT.

APPLICANT/OWNER'S
PRINTED NAME

APPLICANT'S/OWNER'S
SIGNATURE