REQUEST FOR A TREE TRANSPLANTING DAY

City of Rockwall
Planning and Zoning Department
385 S. Goliad Street
Rockwall, Texas 75087

TREE TRANSPLANTING DAY POLICY

The purpose of the Tree Transplanting Day is to encourage the "... preservation of mature, healthy trees and natural areas, and to ensure the consideration of protected trees during the planning and design process for development and/or redevelopment within the City …" [*Article 09, Tree Preservation, of the Unified Development Code*]. A Tree Transplanting Day is intended to encourage developers and property owners to have a day to allow citizens the opportunity to transplant trees that have been identified for removal resulting from a proposed development, prior to beginning construction. The following guidelines have been established for developers and property owners for conducting a Tree Transplanting Day.

- Any large development that requires an approved Treescape Plan from the Planning and Zoning Department of the City of Rockwall shall require a Tree Transplanting Day.
- A Tree Transplanting Day shall be conducted a minimum of 14-days -- *or as otherwise approved by the Director of Planning and Zoning* -- prior to the beginning of clearing and/or grading the subject property. To request a Tree Transplanting Day please fill out the Request for a Tree Transplanting Day form and provide it to the Planning and Zoning Department a minimum of seven (7) days prior to the date of the proposed Tree Transplanting Day.
- After the Request for a Tree Transplanting Day form has been submitted to the Planning and Zoning Department, the time and date of the Tree Transplanting Day shall be advertised on the City of Rockwall's Planning and Zoning website.
- All trees to be saved according to the approved Treescape Plan for the subject property shall be clearly identified and flagged by the developer or property owner at least two (2) days prior to the Tree Transplanting Day.
- The developer shall have a representative on the subject property during the date and time of the Tree Transplanting Day to answer resident questions and ensure that protected trees -- *as depicted on the approved Treescape Plan* -- are not removed from the subject property.
- For each tree removed from the subject property during a Tree Transplanting Day, the developer or property owner shall document the size and species of the tree and take a photograph of the tree prior to and after removal. This information can be provided to the Planning and Zoning Department for a credit towards any outstanding tree mitigation balance resulting from the proposed development.
- Residents who wish to claim a free tree should come prepared with any tools and/or equipment that may be needed to dig and transport the tree, or hire a professional to remove, transport, and transplant the tree. All costs associated with transplanting a tree shall be the responsibility of the resident.
- Residents shall be responsible for the removal and replanting of any non-protected trees they wish to relocate. The City of Rockwall and the developer or property owner shall be held harmless for any damage or injury caused from the removal of trees on the subject property.

KSB — I AM THE OWNER OR AUTHORIZED REPRESENTATIVE OF THE SUBJECT PROPERTY, AND HAVE READ AND AGREE WITH THE *TREE TRANSPLANTING DAY POLICY* STATED ABOVE.

INITIAL ABOVE

KSB — I ACKNOWLEDGE THAT NEITHER SUBMISSION OF THIS REQUEST, NOR THE TREE TRANSPLANTING DAY, CONSTITUTES A PERMIT OR CONFERS ANY PERMIT RIGHTS UNDER CHAPTER 245 OF THE TEXAS LOCAL GOVERNMENT CODE.

INITIAL ABOVE

TREE TRANSPLANTING DAY INFORMATION [PLEASE PRINT]

ADDRESS/GENERAL LOCATION OF THE SUBJECT PROPERTY	2651 S Goliad St Rockwall, TX 75032
DATE OF THE TREE TRANSPLANTING DAY	4/24/26
TIME OF TREE TRANSPLANTING DAY [CHOOSE ONE OF THE FOLLOWING]	☒ 8:00 AM TO 12:00 PM ☐ 1:00 PM TO 5:00 PM

CONTACT INFORMATION FOR REPRESENTATIVE ON-SITE DURING TREE TRANPLANTING DAY [PLEASE PRINT]

APPLICANT	Jake Harrelson - Talley Riggins Construction Group		
PHONE	469-690-2339	EMAIL	jharreslon@talley-riggins.com